



STATE OF OKLAHOMA
Board of Examiners of Psychologists

MINUTES OF THE MEETING OF THE BOARD
November 1, 2019

A Meeting of the Board of Examiners of Psychologists was held at 10:30 a.m., on Friday, November 1, 2019, at the Oklahoma City Zoo, TreeHouse, 2101 NE 51th Street, Oklahoma City, OK 73111.

In attendance were: K. Ward, Ph.D., Vice-Chair of the Board; S. Roberson, Ph.D., Member of the Board; C. Grundy, Ph.D., Member of the Board; B. Frizzell, Member of the Board; K. Peters, Member of the Board; K. Choate, Ph.D., Member of the Board; M. Schuble, Assistant Attorney General; T. Rose, Executive Officer of the Board.

Members not present: Susan Howard, Ph.D., Chair of the Board.

Announcement and Introduction:

Dr. Roberson presided over the meeting. Dr. Roberson announced that a quorum was present to conduct business. Ms. Rose confirmed that the meeting was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

Statement of the Mission of the Oklahoma State Board of Examiners of Psychologists:

Dr. Roberson announced the mission of the Oklahoma State Board of Examiners of Psychologists is to protect the public by regulating the practice of psychology in Oklahoma to ensure that only properly qualified psychologists practice psychology in the state and that the psychology profession as a whole is conducted in the public's best interest.

Minutes:

Board members reviewed the minutes of the July 12, 2019 Board Meeting. *Dr. Ward made a motion to approve the minutes of the July 12, 2019, meeting. Mr. Frizzell seconded the motion and the motion passed. Choate, Ward, Frizzell, Grundy, Peters, and Roberson voted for the motion.*

Board members reviewed the minutes of the September 27, 2019 Board Meeting. *Mr. Frizzell made a motion to approve the minutes of the September 27, 2019, meeting. Dr. Ward seconded the motion and the motion passed. Choate, Ward, Frizzell, Grundy, Peters, and Roberson voted for the motion.*

Status of Current Request for Inquiries:

RFI 19-8; Ms. Rose informed Board members that RFI 19-8 is currently under investigation.

Probable Cause Committee Summaries and Recommendations:

As a member of the Probable Cause Committee, Dr. Grundy recused and left the room.

RFI 19-7; On behalf of the Probable Cause Committee, Ms. Schuble provided a recommendation to the Board. Ms. Schuble informed Board members that an investigation took place and a Probable Cause Committee Meeting was held. The recommendation of the committee is to postpone the decision of whether or not to recommend the Board file a formal complaint until the psychologist has the opportunity to complete a tutorial addressing the following ethical issues:

- **APA Ethical Principles of Psychologists and Code of Conduct**
 - 6.01 Documentation of Professional and Scientific Work and Maintenance of Records

- **ASPPB Code of Conduct, III**
 - A. Competence
 - 7. Maintenance and retention of records

In addition to completing a tutorial, reports must be written for five (5) identified files the psychologist acknowledged were missing, and the psychologist must obtain a supervisor for all report writing for one year going forward.

Upon completion of the tutorial, the Probable Cause Committee will review the scholarly paper and report from the supervisor, and present a new recommendation to the Board.

Dr. Ward made a motion to accept the recommendation of the committee. Mr. Frizzell seconded the motion and the motion passed. Choate, Ward, Frizzell, Peters, and Roberson voted for the motion. As a member of the Probable Cause Committee, Dr. Grundy was not present for the vote.

Dr. Grundy returned to the room.

Complaints, Orders, and Miscellaneous Disciplinary Matters:

Unlicensed Complaints:

UC 19-5; C.F. “Kim” Kimberling, Ph.D.; Board members reviewed information forwarded to the Board office concerning C.F. “Kim” Kimberling. After discussion, *Dr. Choate made a motion to send a letter to the Board of Behavioral Health Licensure concerning C.F. “Kim” Kimberling. The OSBEP does not have jurisdiction over this matter because Mr. Kimberling is not using any of the protected terms in the Psychologists Licensing Act. However, since he is using the term “professional counselor” thought it would be more relevant to their profession. Dr. Grundy seconded the motion and the motion passed. Choate, Ward, Frizzell, Grundy, Peters, and Roberson voted for the motion.*

UC 19-6; Zen Gee, MS, LPC, LADC, Certified School Psychologist; Board members reviewed an inquiry from another mental health professional concerning Zen Gee and her use of the protected term “Psychological.” Also provided was a copy of a cease and desist letter sent

to Ms. Gee in 2017. Dr. Grundy made a motion to send a second cease and desist letter to Ms. Gee regarding her use of protected terms. Dr. Choate seconded the motion and the motion passed. Choate, Frizzell, Grundy, Peters, and Roberson voted for the motion. Ward abstained.

List of criminal offenses as required in HB 1373 that would disqualify an applicant for licensure as a psychologist:

At the September 2019 meeting, the Board requested Mr. Frizzell to review the preliminary list created by Ms. Schuble and Ms. Rose, as required in HB 1373. HB 1373 requires state entities charged with regulating and issuing occupational licenses to list with specificity any criminal offense that is a disqualifying offense for such occupation. Listed criminal offenses must substantially relate, as defined in the measure, to the responsibilities of the occupation. Mr. Frizzell provided information regarding the revisions he made to the list. Dr. Ward made a motion to adopt the list as amended. Dr. Choate seconded the motion and the motion passed. Frizzell, O'Connor, Grundy, Ward, and Howard voted for the motion.

Number of hours of clinical work required to meet Health Service Psychologist (HSP) qualifications:

At the September 2019 meeting, Board members reviewed a request for clarification concerning clinical work hours necessary to achieve Health Service Psychologist (HSP). The Board requested the Application Review Committee to review the current HSP Guidelines and provide suggestions regarding the minimum standards. Accordingly, the Committee provided revisions to the Application for Health Service Psychologist Certification and the Guidelines for Licensure Candidates to Achieve "Health Service Psychologist" certification when completing a postdoctoral experience in an Academic or Clinical Research Setting. Dr. Ward made a motion to adopt the HSP Form and Guidelines as amended. Dr. Grundy seconded the motion and the motion passed. Frizzell, O'Connor, Grundy, Ward, and Howard voted for the motion.

Application Review Committee:

Merly Mathew, Ph.D., Application to employee Cathy Kill as a Psychological Technician; This item was tabled. No action was taken.

Attorney General Opinion:

Board members reviewed the following Attorney General Opinion: 2019-259A; Application Denied – Adam O'Neil, Ph.D.

Applications approved by the Application Review Committee (September 2019):

Mr. Frizzell made a motion to ratify the applications approved by the review committee for September 2019. Dr. Ward seconded the motion, and the motion passed. Choate, Ward, Frizzell, Grundy, Peters, and Roberson voted for the motion.

Executive Officer's P-Card Statements for Review and Approval (September 2019):

Dr. Ward made a motion to approve the Executive Officer P-Card Statements for September 2019. Dr. Choate seconded the motion, and the motion passed. Choate, Ward, Frizzell, Grundy, Peters, and Roberson voted for the motion.

Administrative Issues:

Monthly Budget/Revenue/Expense Report; Board members reviewed the monthly budget, revenue, and expense reports provided by Ms. Rose. *Dr. Choate made a motion to accept the reports as presented. Mr. Frizzell seconded the motion and the motion passed. Choate, Ward, Frizzell, Grundy, Peters, and Roberson voted for the motion.*

ASPPB Meeting Update; Dr. Ward and Ms. Rose provided information regarding the ASPPB Annual Meeting attended October 2019.

Administrative Updates; Ms. Rose provided the following updates:

- The OSBEP has two new members and one reappointment:
 - o Kurt Choate, Ph.D.; Governor Stitt appointed Dr. Choate to replace Dr. Michael Basso. His term will end on 08/01/2021.
 - o Mr. Keven Peters; Governor Stitt appointed Mr. Peters to replace Mr. Timothy O'Connor. His term will end on 08/01/2023.
 - o Kathleen Ward, Ph.D.; Governor Stitt reappointed Dr. Ward for a second term. Her new term will end on 08/01/2024.
- The next meeting is on Friday, January 17, 2020.
 - o A Hearing is scheduled.
 - o Rule Changes will be discussed.
 - o May meeting date and the July meeting location will be discussed.
- Ms. Rose will attend the Psychology Interjurisdictional Compact (PSYPACT) Commission Meeting November 21-22, 2019, at the ASPPB Home Office in Tyrone, GA.

Legislative Updates; No Legislative updates.

Dr. Roberson announced that there is no further business to discuss. *Dr. Grundy made a motion to adjourn. Dr. Choate seconded the motion and the motion passed. Choate, Ward, Frizzell, Grundy, Peters, and Roberson voted for the motion.*

The meeting adjourned at 11:50 a.m.

Respectfully Submitted,



Teanne Rose
Executive Officer

**Oklahoma State Board of Examiners of Psychologists
Application Review Committee Approvals
September 2019**

Psychological Technicians:

Psychologist:

Merly Mathew, Ph.D.
Tara Pyle, Ph.D. & Sarah Jones, Ph.D.
D. Gant Ward, Ph.D.

Psychological Technician:

Haideh Rahseparian
Janell Crow - change in supervisors
Kaitlyn McElroy

Continuing Professional Education (CPE) Approvals:

Sliding vs. Deciding: Factors Influencing Relationship Success; Sponsor: CAPS - Tulsa, 3 CPE hours;
November 8, 2019.

Applications to sit for Licensure Examinations and/or Practice Under Supervision Agreements

Approvals:

Applicant:

Steven Scruggs, Psy.D.
Amanda Cosgriff, Ph.D.
Kayla Balcom, Ph.D.
Audrey Rosenblatt, Ph.D.
Taylor Sorenson, Psy.D.
Jennifer Shields, Ph.D.
Travis Mitchell, Ph.D.
Desti Edwards, Ph.D.
Nicole Kramer, Ph.D.
Dana Chidekel, Ph.D.
Allison Vrieze, Psy.D.
Tori Stevens, Ph.D.

Approval for:

Approval of Postdoc/HSP for licensure upon completion of JP Exam
Approval of PPUS with Dr. Morris and to sit for exams
Approval of Postdoc/HSP for licensure
Approval of Postdoc/HSP for licensure
Approval of Postdoc/HSP for licensure
Approval of Postdoc/HSP for licensure
Approval to sit for exams
Approval to sit for exams
Approval of Postdoc/HSP for licensure
Approval of Postdoc/HSP for licensure
Approval of CPQ for licensure upon completion of JP exam
Approval of Postdoc and HSP for licensure
Approval to sit for exams

Licensed Health Service Psychologists September 2019:

Audrey Rosenblatt, Ph.D.	License Number: 1338	Issue Date: 09/03/2019
Taylor Anne Sorenson, Psy.D.	License Number: 1339	Issue Date: 09/03/2019
Steven M. Scruggs, Psy.D.	License Number: 1340	Issue Date: 09/04/2019
Kayla Carrigan Balcom, Ph.D.	License Number: 1341	Issue Date: 09/04/2019
Desti Shepard Edwards, Ph.D.	License Number: 1342	Issue Date: 09/17/2019
Allison Vrieze, Psy.D.	License Number: 1343	Issue Date: 09/26/2019